

15 October 2021

ASX Markets Announcement Office  
Exchange Centre  
20 Bridge Street  
Sydney NSW 2000

### BY ELECTRONIC LODGEMENT

#### Shareholder Letter - 2021 Annual General Meeting

Please find attached for release to the market, the AGM Notification Letter sent to shareholders in relation to McGrath's Annual General Meeting to be held Online as a Virtual Meeting on Friday, 19 November 2021, at 11:00am (AEDT)

-ENDS-

This Announcement was authorised for release by McGrath's Board of Directors.

For further information, please contact:

#### Investors

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#### Media

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#### About McGrath:

McGrath Limited (**ASX: MEA**) has grown to be an integrated real estate services business, offering agency sales, property management, mortgage broking and career training services. McGrath Estate Agents currently has 108 offices located throughout the East Coast of Australia. For further information, please visit [www.mcgrath.com.au](http://www.mcgrath.com.au).

# McGrath

15 October 2021

Dear Shareholder

The Annual General Meeting (**AGM**) of McGrath Limited (**McGrath** or **Company**) will be held as a **Virtual AGM** with online participation only, on **Friday, 19 November 2021** commencing at **11:00am** (Sydney time).

Shareholders will be able to participate in the Company's AGM online by:

- joining the AGM in real time via the online platform at <https://agmlive.link/MEA21>;
- asking questions of the Board and our external auditor:
  - before the AGM, using the **AGM Question Form** or by lodging questions online at: [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au); and/or
  - during the AGM via:
    - ❖ the online platform; or
    - ❖ by phone by calling the **Questions Line** on 1800 316 512 (inside Australia) or +61 2 7201 7807 (outside Australia). Please note that shareholders must register for a unique PIN to ask live questions during the AGM. Please call Link on 1800 990 363 (inside Australia) or +61 1800 990 363 (outside Australia) by 5:00pm (Sydney time) on Thursday, 18 November 2021, to register your participation and obtain the required PIN; and
- voting on the resolutions to be considered at the AGM either by lodging your **Proxy Form** before the AGM or by direct voting during the AGM,

or by a combination of these steps.

Further details of how to participate in the online Meeting are set out in the **Notice of Meeting** and **Virtual Meeting Online Guide**. The Online Guide includes details of how to ensure your browser is compatible with the online platform, and a step-by-step guide to logging in, navigating the site, and asking questions and voting at the online AGM.

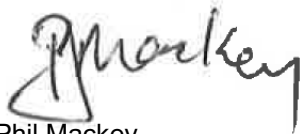
Shareholders can view or download a copy of the **AGM Notice of Meeting, Virtual Meeting Online Guide, AGM Question Form and 2021 Annual Report** on the McGrath's website at:

<https://www.mcgrath.com.au/about/investorcentre>.

The Board recommends that shareholders vote in favour of all items of business. The Notice of Meeting contains explanatory information regarding these items of business.

If you are unable to attend the AGM online, you may appoint a proxy to attend and vote on your behalf via [www.linkmarketservices.com.au](http://www.linkmarketservices.com.au) or by following the instructions on the Proxy Form. Proxy appointments must be received by 11:00am (Sydney time) on **Wednesday, 17 November 2021**. Even if you plan to attend the AGM online, we encourage you to submit a directed proxy vote so that your vote will be counted if for any reason you cannot attend (for example, if there is an issue with your internet connection on the day of the AGM).

The Board looks forward to welcoming you to the 2021 AGM.



Phil Mackey  
Company Secretary